



Dear Customer,

Thank you for taking the time to establish credit with our company.

To expedite your request please make sure you fill out all information accurately.

Take into consideration major credit cards, utilities and box stores do not release information. If you need to establish credit immediately fill out the back of the form with your credit card information and sign the release.

Also let your sales representative know if your credit card information is for collateral, to be run at the time of delivery or at Net 30 Days.

If all steps are followed properly your account should be established within 5 days.

Call me 412-391-1955 ext. 118 if you have any questions.

Sincerely,

Sandy Hanberry  
President

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2618 Penn Avenue  
Pittsburgh PA 15222-4622  
[www.ColkerJanitorial.com](http://www.ColkerJanitorial.com)

Phone: 412-391-1955  
Toll-free: 800-533-6561  
Fax: 412-391-1963

Member: Apartment Association  
International Sanitary Supply Association  
Small Manufacturer Council  
Neighbors in the Strip



**New Account Form**

**OFFICE USE**

Please Read and Sign Terms and Conditions on back.

Sales Rep # \_\_\_\_\_  
 Approved: Y or N  
 Date/Initials \_\_\_\_\_

Legal Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Shipping Address: (if different than mailing address) \_\_\_\_\_  
 Purchasing Contact: \_\_\_\_\_  
 Purchasing Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Fax: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Email: \_\_\_\_\_

Please check here if you would like to receive emails on Promotions and Events: \_\_\_\_\_

Accounts Payables Contact: \_\_\_\_\_  
 Payables Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Fax: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Email: \_\_\_\_\_

Credit Amount Requesting: \$ \_\_\_\_\_ Terms Requesting: circle one Net30 or Credit Card  
 I prefer to receive my Invoices/Statements: circle one: Faxed or Emailed

**Ownership**

Principle Owners: \_\_\_\_\_  
 Home Address: \_\_\_\_\_  
 Home Phone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Social Security or EIN #: \_\_\_\_\_

**If you are Tax Exempt, please include a copy of your Tax Exempt Certificate.**

**Trade References**

Please Provide Names, Addresses, Account Numbers, Phone Number and Fax Number

1	2	3
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

How did you learn of Colker Company? \_\_\_\_\_

Please Email Front and Back to: Sandy Hanberry @ [s.hanberry@colkercompany.com](mailto:s.hanberry@colkercompany.com)  
 or Fax to: 412-391-1963

2618 Penn Avenue  
 Pittsburgh PA 15222-4622  
[www.ColkerJanitorial.com](http://www.ColkerJanitorial.com)

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 888-4-COLKER (265537)  
 Fax: 412-391-1963

Member: Apartment Association  
 International Sanitary Supply Association  
 Small Manufacturer Council  
 WBE Certified

**Terms and Conditions.**

**ACCEPTANCE OF TERMS:**

Upon Approval of this application, a 30-Day account will be opened for your convenience. All invoices are due in our office within 30 days of the date of each invoice. A late charge will be added to all amounts not paid within 30 days fro date of invoice at the rate of one-half percent (1/2%) per month or eighteen percent (18%) per annum.

If failure to pay according to the terms of this Agreement causes this account to be assigned or referred to an attorney for collection, buyer agrees to pay Sellers reasonable collection and or attorneys fees and all court costs.

Seller is authorized to investigate Buyers' credit record. Seller is also authorized to report Buyers' performance on this agreement to proper persons and credit agencies whenever Buyer gives Sellers' name as a credit reference.

To secure full payment of this purchase price of all goods and services, Buyer, as debtor hereby grants to Seller, as secured party, a purchase money security interest in all goods to be purchase hereunder and shall execute upon request of Seller from time to time, such financing statements or other documents may be deemed necessary or appropriate by Seller to perfect or protect its security interest hereby created.

Seller is authorized to charge an additional fee of thirty-five percent (35%) to cover collection and/or legal expenses for all invoices not paid within 60 days of the due date that are subsequently forwarded to a collection agency or attorney for processing.

The undersigned hereby certifies that he or she is duly authorized to sign this application on behalf of Applicant/Buyer, that the information given in this application is true and correct to the best of his or her knowledge and that the Applicant/Buyer hereby agrees to the foregoing terms and conditions.

Before this application is processed, all information requested must be provided. If it is incomplete for any reason, you will be contacted. This will cause a delay in our process to complete a credit check. This credit check normally takes 5-7 business days, depending on how quickly your Trade references respond. Colker Company makes no guarantee that everyone requesting credit will be extended terms.

Legal Business Name: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_

Printed name of Owner: \_\_\_\_\_

**Credit Card Authorization**

Name on Card		Account Number	
Expiration Date	Card Type	Security Code	Card Holder Authorization